

the **PHILIPPINES**

BACHELOR DEGREE COURSES

BSBA Marketing

BSBA Management

AB IT

AB English

AB Psychology

AB Economics

AB History

AB Journalism

AB Political Science

AB Mathematics



PC & LAPTOP TECHNOLOGIST **HARDWARE**

PC & Laptop Technologist is a comprehensive course in which students will learn how to diagnose computer problems, Upgrading, Assemble a new PC, Format, Program installation and boost performance of computer. PC & Laptop Technologist course is the first step to be an IT administrator.

PC & Laptop **Maintenance**

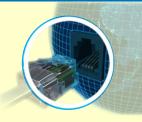
Trouble Shooting

- Formatting
- Windows Installation
- Disk Management

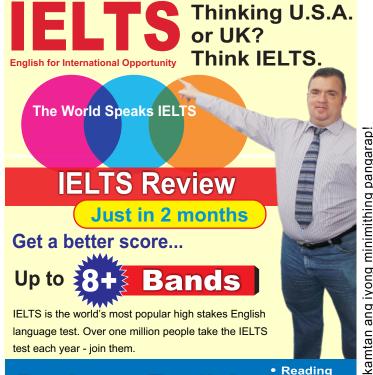


PC NETWORKING TECHNOLOGIST

- **Wireless Networking**
- Cabling
- **OSI Model Review**
- **Network Protocols**
- **Network Devices**
- **Network Troubleshooting**
- **Sharing Data between Computers**
- **Network Administration**
- **Network Applications**







Business English

- Writing
- Speaking
- Develop English communication skills for use in professional environment.
- Increase vocabulary and use of English idioms.
- Improve grammar and conversational skills.
- Improve pronunciation.
- Develop Business English writing and composition skills.

WEB DEVELOPMENT

Introduction to PHP **Introduction to Mysql Creating CMS using PHP Creating E-commerce website** using PHP & Mysql

Arabic Learning



Reading

Speaking

Writing

Your Partner in Success

We help to improve your

The Success You Want The Confidence You Need.

A great opportunity to enhance

VOUR Career while living abroad.

Career

Microsoft '

and Brighten Your future.

Join us! for Job **Oriented Courses**

Flexible Schedule

Professional Faculty

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51766250

90921623

Mahaboula, Block No.2 St. 20 Behind Alia-Galia Towers Yellow Building, 1st Floor

Microsoft Digital Literacy

Com. Secretarial Course

In the Computer Secretarial Course, student learns the most important Office Applications which are extremely useful in a secretarial routine and office administrative work. This course is the first step in IT education.



Your first step to the brighter future



OFFICE MANAGEMENT

Be Professional in Secretarial & Managerial Jobs!

Office Management is a comprehensive intensive course providing the students with all the skills and techniques necessary to perform the tasks in an office environment professionally and effectively.



00% Job Oriented Course

Business Proposal &

Presentation



GRAPHICS DESIGNING

Professional Graphics Designing is a highly in demand course that will help the student to create an effective message in the form of Logos, Brochures, Business Cards, Newsletters, Posters, Magazines and any other type of visual communication. By the end of this course, students will be able to create Design layouts, Templates, Greeting cards, Flyers, Brochures, **Banners, Publication Designs**



WEB DESIGNING

In the Web Designing course, students will acquire skills in designing their own concept of web pages, which is the major trend of the market today, and develop standardbased websites that can be accessed by the full spectrum of web access technologies.

HTML CSS **Javascript Dreamweaver** Flash Hosting













AutoCAD 2D & 3D



AutoCAD is the main Computer Aided Design programs used in architecture, construction and manufacturing to assist in the preparation of the engineering and architectural plans. It is used to help people design buildings structures, mechanical & electrical drawing without having to draw up plans by hand. AutoCAD is one of the most in demand courses in Kuwait.

- Command Reference
- **Creating & Modifying Objects**
- Text, Hatches, Layers, Blocks
- **Dimension & Text Style**
- Floor Plan, Elevation & Sectioning
- 3D Modeling & Solid Editing
- **Applying Material & Camera**
- Lighting & Rendering



3D Studio Max

- **User Interface**
- Types of Modeling
- Spline and Poly Modeling
- **Modifier Effects**
- **Modeling Interior Scene**
- Creating Interior Elements
- Applying Material, Lights
- Camera & Rendering
- Photo real Interior/Exterior
- Visualization

